

PMI-MN Chapter Annual Volunteer Recognition Awards

PMI-MN Volunteer Awards

- Chapter Volunteer of the Year Award
- Bruce Sandison President's Award
- PMI-MN Annual Colleague Award
- PMI-MN Quarterly and Annual Team Award

Nominations due: **Dec 8**

Submit to: administrator@pmi-mn.org & president@pmi-mn.org

Award Descriptions & Nomination forms

◉ Chapter Volunteer of the Year Award

Purpose

To recognize and honor a Chapter member in good standing who has made significant contributions to the Minnesota Chapter of the Project Management Institute (PMI-MN®).

Eligibility

- Current PMI member in good standing
- Sustained and uninterrupted service to PMI-MN for the current year
- Demonstrated service to the Chapter as a whole.

Criteria

- Significant contributions on behalf of PMI-MN that support the recognition of the Chapter as the leader in project management
- Significant contributions to the activities of the Chapter
- Contributions shall benefit the Chapter as a whole, its members and the profession.
- One qualified nominee may be selected.
- The Chapter President may select from the nominees no more than one (1) recipient of the award each year. The Chapter President may decline to select any of the nominees in any given year, if in their judgment there are no nominees that sufficiently meet the award criteria.

Nomination Procedures

- A person must be nominated by at least one (1) and not more than six (6) PMI members in good standing. Each nominator will prepare a letter of nomination including their knowledge of the contributions and achievements made by the nominee and identify their impact on the Chapter and profession. All nominating letters shall be original documents submitted by the writer. Electronic letters are acceptable. Nominators must be a member in good standing.

Due by Dec 8

Submit to: administrator@pmi-mn.org & president@pmi-mn.org

PMI-MN Chapter Volunteer of the Year Award Nomination Form

Who Can Nominate: All Chapter Members

Please Note: Nomination forms will **NOT** be accepted without your name and PMI-MN number.

Nominator Information (REQUIRED):

Member Name _____ PMI Member ID _____
Address _____ Email Address _____
City _____
State _____
Zip _____

Nominee's Information:

I am nominating _____ for the PMI-MN Volunteer of the Year Award.

Reason for Nomination:

Describe the nominee's significant contributions to the PMI-MN Chapter and their successes with PMI-MN.

◉ **Bruce Sandison President's Award**

Purpose

To recognize and honor a Chapter member in good standing who shown unparalleled devotion of their time in quality efforts toward building professionalism in Project Management, both in and outside our Chapter, through their contributions and activities.

Eligibility

- Current PMI member in good standing
- Sustained and uninterrupted service to PMI-MN for the current year
- Demonstrated service to the profession of project management both inside and outside the chapter.

Criteria

- PMI-MN member not serving on the Board.
- Shown unparalleled devotion of their time in quality efforts toward building professionalism in Project Management, both in and outside our Chapter, through their contributions and activities.
- The Chapter President may select from the nominees no more than one (1) recipient of the award each year. The Chapter President may decline to select any of the nominees in any given year, if in their judgment there are no nominees that sufficiently meet the award criteria. The nominee will be approved by the current board members of the year the award represented.

Nomination Procedures

- A person can be nominated by any board member, or Past President. Each nominator will prepare a letter of nomination including their knowledge of the contributions and achievements made by the nominee and identify their impact on the Chapter and the profession. All nominating letters shall be original documents submitted by the writer. Electronic letters are acceptable.

Due by Dec 8

Submit to: administrator@pmi-mn.org & president@pmi-mn.org

PMI-MN Chapter Bruce Sandison President's Award Nomination Form

Who Can Nominate: Current Board Members or Past President

Please Note: Nomination forms will **NOT** be accepted without your name and PMI-MN number.

Nominator Information (REQUIRED):

Member Name _____ PMI Member ID _____
Address _____ Email Address _____
City _____
State _____
Zip _____

Nominee's Information:

I am nominating _____ for the PMI-MN Bruce Sandison President's Award.

Reason for Nomination:

Describe the nominee's significant contributions to the PMI-MN Chapter and their successes with PMI-MN.

◉ Annual Colleague Award

Purpose

In 2002 PMI-MN created the Chapter Colleague Award to recognize and honor chapter members who have made sustained and significant contributions to the chapter and the project management profession for more than five years.

Eligibility

- Current PMI member in good standing
- Sustained and uninterrupted service to PMI-MN for a minimum of five years
- Demonstrated service to the chapter as a whole as well as professional achievement

Criteria

- Significant progressive contributions on behalf of PMI-MN that support the recognition of the chapter as a leader in project management
- Significant contributions to the activities of the chapter
- Contributions shall benefit the chapter as a whole, its members and the profession
- All qualified nominees may be selected
- The PMI-MN board may select from the nominees, no more than two recipients of the award each year. A majority of the vote of the full board of directors is required for selection. Abstention does not count for voting. The board may decline to select any of the nominees in a given year if in their judgment there are no nominees that sufficiently meet the award criteria

Nomination Procedures

- A person must be nominated by at least one and not more than six PMI-MN members in good standing
- Each nominator will prepare a letter of nomination including their knowledge of the contributions and achievements made by the nominee and identify their impact on the chapter and the profession
- All nominating letters shall be original documents submitted by the writer. Electronic letters are acceptable.
- Nominators must include at least one *Colleague of the Chapter* who is a member in good standing
- One of these colleagues shall serve to direct the preparation of the nomination as a lead nominator
- A description or documentation of the contribution or service for which the person is being nominated shall be prepared
- A statement of recommendation for the award shall be included.

Due by Dec 8

Submit to: administrator@pmi-mn.org & president@pmi-mn.org

PMI-MN Chapter Annual Colleague Award Nomination Form

Who Can Nominate: All Chapter Members, Current Board Members

Nomination forms will **NOT** be accepted without your name and PMI-MN number. Nominators must include at least one *Colleague of the Chapter*.

Nominator Information (REQUIRED):

Member Name _____ PMI Member ID _____

Address _____ Email Address _____

City _____

State _____

Zip _____

Previous Colleague of the Chapter Recipient (REQUIRED):

Name _____ PMI Member ID _____

Address _____ Email Address _____

City _____

Year of Award _____

State _____

Zip _____

Nominee's Information:

I am nominating _____ for the PMI-MN Annual Colleague Award

Reason for Nomination:

Describe the nominee's significant progressive contributions to PMI-MN that support the recognition of the chapter as a leader in Project Management, the demonstrated service to the chapter as a whole and the nominee's professional achievements in project management.

◉ Annual Team Award

Purpose

The PMI-MN Annual Team Award recognizes the level of contribution, and importance of volunteers who work collaboratively as a team by participating in service initiatives that significantly contribute to the Minnesota Chapter of the Project Management Institute and the overall profession.

Eligibility

- Current PMI-MN members in good standing
- Collaborative team effort
- Demonstrated and consistent service to the chapter as a whole
- Exemplary application of project management principles and techniques

Criteria

- Team initiative (s) which provide innovative, long-term, and sustainable value to PMI-MN members

***** OR *****

- Team initiative (s) which provide innovative, specific/single purpose, and short-term value to PMI-MN members
- Strategic direction which meets and exceeds goals that align with PMI-MN best practices
- Teams who are committed to achieving common objectives while producing high-quality results through interdependencies
- Demonstrated team collaboration skills
 - Diversity and inclusion amongst team members
 - Attracted volunteers
 - Accomplished a common goal
 - Strong leadership and team building
- The PMI-MN board may select from the nominees, no more than one team recipient of the award each quarter and one for the year. A majority of the vote of the full board of directors is required for selection. Abstention does not count for voting. The board may decline to select any of the nominees in a given year if in their judgment there are no nominees that sufficiently meet the award criteria

Nomination Procedures

- Any PMI-MN member may nominate one (1) group for the Team Award annually. The nomination form must be accompanied by a minimum of one (1) letter of support from a PMI-MN member in good standing
- Sitting members of the PMI-MN Board of Directors may not participate in the nomination of this award, nor are members of the Board eligible to receive this award
- Provide supporting documentation to adequately represent and support the Annual Team Award Nomination
- Electronic nominating letters are acceptable
- Describe the technical, interpersonal, and conceptual skills that contribute to the success of the nominees

Due by Dec 8

Submit to: administrator@pmi-mn.org & president@pmi-mn.org

PMI-MN Chapter Annual Team Award Nomination Form

Who Can Nominate: All Chapter Members

Please Note: Nomination forms will **NOT** be accepted without your name and PMI-MN number.

Nominator Information (REQUIRED):

Member Name _____ PMI Member ID _____

Address _____ Email Address _____

City _____

State _____

Zip _____

Nominees' Information:

I am nominating the _____ team for the PMI-MN Team of the Year Award.

Team Members (please list those who would be award recipients, if selected):

Member Name _____ Member Name _____

Member Name _____ Member Name _____

Member Name _____ Member Name _____

Member Name _____ Member Name _____

Add more lines and space as needed

Reason for Nomination:

Describe the nominee's significant contributions to the PMI-MN Chapter and their successes with PMI-MN, per the award criteria.